



Spring 2025

PETITION FOR MISSOURI RESIDENCY CHECK LIST

Petitioning Period Begins January 2, 2025

The Deadline to submit the residency petition and all supporting documents for the Spring 2025 semester is February 14, 2025.

ALL PETITIONING PACKETS AND DOCUMENTS ARE ACCEPTED ONLINE ONLY

<https://registrar.missouri.edu/residency/online-process/>

Incomplete petitions cannot be evaluated, which will cause a delay in determining your residency status. After the initial review additional documents may be required. **Please monitor your Mizzou email account for updates.**

THESE ARE THE DOCUMENTS REQUIRED FOR SPRING 2024 MISSOURI RESIDENCY FOR IN-STATE TUITION RATES

All must be submitted for your petitioning packet to be complete.

- Proof of presence of where you lived from May 13, 2024 – August 16, 2024.
 - Do Not Exceed 14 Days out of Missouri during this time period.
- Leasing/residential contract(s) for the summer period and upcoming school year.
 - Examples include a lease(s) or sublease(s) with your name on it. If you lived with a family member or a friend, submit a notarized letter and either their lease or warranty deed for that time period.
- Official Bank records from May through August 2024, showing regular transactions in MO, **including the name of the bank, the student's name, the transaction dates (not the post dates), the location of the transactions and the last four digits of the account number. The student must be the ONLY person using this account.**
- Official payroll records/paystubs and work schedules for each pay period showing at least \$3000.00 of Missouri taxable income. Income must be earned in Missouri between January 1, 2024, and February 14, 2025
- Students may NOT work for or with a relative, or for or with a family member or family business.**
 - Additional payroll records/paystubs to support minimum \$3000 total gross Missouri earnings
- Copy of your Missouri driver's license or official Missouri state ID card.
- Copy of your Missouri voter's registration verification.
- Copy of pages 1 & 2 of the 2024 Federal 1040 income tax form showing your Dependency Status.
 - If you were **under 21** during **any** part of the qualifying 12 months, a copy of pages 1 & 2 of your parent's 2024 Federal 1040 income tax form showing you were **NOT** claimed as a dependent, OR a notarized statement from the tax preparer stating the student will not be claimed as a dependent. A copy of the actual 1040 must be sent to our office once it has been filed. If your parents are divorced, please submit a copy of pages 1 & 2 of the 2024 tax return for each parent.
 - If you were **21 or older** for the entire qualifying 12 months, a copy of pages 1 & 2 of your 2024 Federal and Missouri 1040 income tax forms.
- Copy of your Missouri vehicle registration if you are listed as the only owner of the car.

Submit your completed petition and supporting documents online to:
Residency Department - Office of the University Registrar - 125 Jesse Hall
Email: residency@missouri.edu Phone: 574-882-7881